

GUIDELINES FOR STALL HOLDERS – COVID-19 as at 03.09.20

If you, a member of your household or someone you have come into contact with has experienced symptoms of COVID-19 in the last 14 days – before the date of the event, please do not attend.

- On arrival please queue leaving 2 metre gaps, we will then direct you to your stall/table and advise on where to enter and exit.
- In some cases the entrance and exit at the back of your stall/table will be shared with others therefore please ensure you keep 2 metres apart.
- Practice social distancing and maintain a safe distance from others where you can.
- Please avoid touching your face and touching surfaces unnecessarily if at all possible.
- There may be some stalls/tables that are more difficult than others to get into (at the back) – you may be located in one of these.
- We recommend that customers make payments by contactless card, mobile app or electronic bank transfer, not chip and pin or cash if at all possible.
- Contactless card payments or mobile app devices should ideally be located on the end of a short pole.
- If you use chip and pin, then the card machines need to be cleaned and sanitised after use.
- Each Market Stall will have a transparent partition between each one, separating Stall Holders from each other (Outdoor Markets only).
- We recommend that each Stall Holder wears washable cotton or disposable face coverings and gloves at all times and also has their own supply of hand sanitiser effective against COVID-19. These can be purchased from Rob Williams @ ERS Office Supplies, call 0800 999 8038, email robert.williams@ersoffice.co.uk, website www.ersoffice.co.uk. Please quote Owl Events.
- All used PPE should be taken home with you and either washed or disposed of.
- Please regularly wash your hands for 20 seconds using the warm water and soap in the toilet block. Regular handwashing should not be replaced by hand sanitiser gels.
- Limit customer handling of merchandise through different display methods, new signage or rotation of high-touch stock and if possible encourage customers to avoid handling products whilst browsing.
- Carry tissues and cough or sneeze into them or your elbow before safely disposing of tissues.
- Adhere to any one-way systems that may be in place.
- It is recommended that you do not share items for example computers, tools, phones, radios, pens etc where possible. If this is not possible then they must be sanitised between use.
- We will provide hand sanitiser for customers to use and social distancing signs will also be located strategically for customers to see.
- Unfortunately, we will be unable to supply free teas and coffees or indeed any chairs, therefore please make provisions for this.
- If you are with us for more than one day, we recommend that your clothes are washed once you get home and fresh, clean clothes are used for the 2nd day.

Further notes:-

- More information can be found on www.gov.co.uk
- COVID-19: what you need to do <https://www.gov.uk/coronavirus>

This guidance is not exhaustive and the UK Government emphasises that retailers must consider their unique individual circumstances and risks when considering how to apply to their business.

Guidance is subject to change at any time. We thank you for your support and understanding with regard to following these guidelines.